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2	Have you appointed a person responsible for advising the organisation's management on environmental issues, and are they suitably trained?		
3	Do you communicate or make your environmental policy readily available to employees, visitors, customers, contractors, shareholders and the general public?		
4	Do you have arrangements in place for employees to report potential environmental incidents in the workplace?		
5	Are you registered with the Environment Agency for the disposal of hazardous waste?		
6	Do you use licensed waste contractors for the disposal of hazardous wastes? Do you have arrangements in place for retaining waste transfer notes used when disposing of hazardous waste for at least 2 years? Have you discharged your duty of care by checking your waste contractor disposes of your waste correctly?		
7	Does the company have set objectives and targets to reduce the use of waste and energy consumption?		
8	Do you have procedures and systems in place to deal with any uncontrolled and unforeseen discharges e.g Accidental spillages that may occur on your site?		
9	Are you Forest Stewardship Council (FSC) and/or Programme for the Endorsement of Forest Certification (PEFC) accredited?		
10	Do you have a comprehensive register of environmental legislation that reflects your products and services?	