

HEALTH & SAFETY CHECKLIST – SUMMER ACTION

Items to Consider	Yes	No
Have you given advice to outside workers on protecting their skin from the sun?	<input type="checkbox"/>	<input type="checkbox"/>
Have you sufficient first aid cover for when people are away on their summer holiday? Check managers haven't allowed all the first aiders to be away at the same time.	<input type="checkbox"/>	<input type="checkbox"/>
<p>There's a duty of care for Employers to ensure the health and safety of their employees through the hot weather, here are a few examples of what can be carried out to support your staff;</p> <ul style="list-style-type: none"> - Ensure sufficient water/liquids are available for staff at all times through the day shifts and also night shifts; - Closing of blinds overnight will prevent sunshine penetrating inside; - Allow sufficient breaks for staff, especially where they're working in particularly high heat zones; - Remind staff if they're outside for lunch-time to stay in the shade if possible, which will slow down any over-heating; - Ice lolly breaks can be a motivator for staff working in the heat; - If lone-working forms part of business practice, think about a buddy or onlooker whilst the heat rises; - Cold water run across wrists can reduce body heat; 	<input type="checkbox"/>	<input type="checkbox"/>
<p>Summer is a favourite time to carry out building maintenance, but make sure you plan the health and safety aspects;</p> <ul style="list-style-type: none"> - Ensure the competence of Contractors you plan to use; - Ask contractors for their risk assessments and method statements; - Make sure they have the right safety equipment for any work at height or high risk work; - Provide advice about existing hazards on site, such as fragile roofs, asbestos, live cables etc.; 	<input type="checkbox"/>	<input type="checkbox"/>
<p>Children on the long school holiday may be tempted to trespass on your site;</p> <ul style="list-style-type: none"> - Double check that perimeter fences are in good condition and that your CCTV is working effectively; - Ensure all site vehicles are parked safely with brakes fully on and keys removed; <p>Remember, you have a legal duty of care even to trespassers!</p>	<input type="checkbox"/>	<input type="checkbox"/>
Hot weather can be an excuse for not wearing PPE properly - have you checked everyone's wearing theirs, and in the way it's supposed to be worn?	<input type="checkbox"/>	<input type="checkbox"/>

