

Nomination for  
**The Queen's Award for  
Enterprise Promotion**

2012

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**BEFORE YOU COMPLETE THIS FORM  
PLEASE ANSWER THE FOLLOWING QUESTION:**

Is the person you wish to nominate promoting business  
enterprise skills and attitudes in others?

**ANSWER:**

**YES – Please complete this form**

**NO – This is NOT the appropriate Award for the individual you have in mind**



# Nomination for The Queen's Award for Enterprise Promotion 2012



**PLEASE NOTE THAT THIS IS AN AWARD FOR INDIVIDUALS NOT BUSINESSES**

- Please submit your nomination as soon as you can
- The final deadline for receipt of nominations is 31st October 2011 for the 2012 Award
- This form should be completed in respect of ONE INDIVIDUAL ONLY. Joint nominations are not acceptable
- All information will be treated in confidence
- Letters of support for nominations must be submitted with the form
- This is a printable version and should only be used to draft your nomination
- Nomination forms should be completed and submitted online

## Part 1 - Nominee

1 Please provide the following details about the person you wish to nominate for a Queen's Award for Enterprise Promotion

1.1 Title	Prof	Dr	Mr	Mrs	Ms	Miss	Other
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
1.2 First Name	<input type="text"/>						
1.3 Surname	<input type="text"/>						
1.4 Former name or any other name (e.g. maiden name) known by	<input type="text"/>						
1.5 Postcode	<input type="text"/>						
1.6 Private Address Line 1	<input type="text"/>						
1.7 Private Address Line 2	<input type="text"/>						
1.8 Private Address Line 3	<input type="text"/>						
1.9 Private telephone number	<input type="text"/>						
1.10 Email address	<input type="text"/>						
1.11 Date of birth (if unknown, approximate age)	<input type="text"/>						
1.12 Nationality							
a. British	<input type="checkbox"/>						
b. Other, please specify	<input type="checkbox"/>						
	<input type="text"/>						

## Part 1 (continued) - Nominee

2. Details of business or organisation for which the nominee works

2.1 Name of business / organisation

2.2 What is the nominee's position in the company?

2.3 Postcode

2.4 Address Line 1

2.5 Address Line 2

2.6 Address Line 3

2.7 Website

## Part 2 - Recommendation

3 Please set out the main reasons why you think the nominee deserves this award

Max 500 words

## Part 2 (continued) - Recommendation

- 4 Please set out the achievements and outcomes of the nominee's activities. Please include details of the length of time the nominee has been involved in these activities?

*Max 200 words*

- 5 Please summarise the key reasons why the nominee should be considered for the Queen's Award for Enterprise Promotion

*Max 200 words*

## Part 3 - Background - Positions Held

- 6 Please provide full details of positions held by the nominee which support and are relevant to your nomination. Please state whether each position is paid or voluntary. Please give start and end dates (if known), or state that the position is ongoing

*Max 500 words*

## Part 4 - Level of Award

- 7** All nominees will be considered for the Standard Award. If you think that he/she deserves a Lifetime Achievement Award please state your reasons

*Max 100 words*

- 8** To the best of your knowledge is the nominee currently being nominated for another award or an honour?

*Max 100 words*

- 8.1** If yes, please give details

*Max 100 words*

- 9** Does the nominee already hold any awards or an honour?

Yes       No       Don't Know

- 9.1** If yes, please give details including, if possible, the year of the award/honour and what it was for

*Max 100 words*

## Part 5 - Letters of Support

- 10** Please attach a minimum of two letters of support (maximum four letters) which endorse the nominee's contribution to enterprise promotion. All letters should be signed by the supporter and contain their full contact details

## Part 6 - Authorisation / Monitoring

- 11** I submit a nomination for consideration for The Queen's Award for Enterprise Promotion. I certify that the particulars given and those in any accompanying statements are correct to the best of my knowledge and belief and that no material information has been withheld. I undertake to notify The Queen's Awards Office of any changes to the information provided, including any changes to the nominee's personal details
- 12** Please indicate the nature of your relationship to the nominee
- 13** We would like to be able to contact you in the future with information about The Queen's Awards. If you do not wish to do this, please tick here
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