

Factory planning and layout service

Save money and increase efficiency with our expert factory planning and layout service

BPIF Business offer expert advice and support on factory planning for members who are moving premises or whose business space requirements have changed.

Members have used the layouts and our recommendations to make strategic, financial or logistical decisions that are critical to the future of their organisations.

In one case a member estimates that we helped them save around **£175,000**

Case Study

A large multisite labels printer commissioned an architect to design a new building from estimates of size provided by the client. Prior to taking the development further, the client decided to utilise the services of BPIF Business to produce a factory layout for the business. During the project, our expert layout Associate Consultant identified and supported improvements in methods of operation that enabled a more streamlined materials flow to be incorporated into the layout, which allowed the building to be reduced in size by 5,000 square feet. The cost savings on this type of factory construction were estimated to be in the region of £175,000.

Key Benefits

Our Factory Planning and Layout service can help your organisation:

- Save money
- Define optimal workflows
- Increase productivity
- Help boost staff achievement and morale
- Achieve competitive advantage
- Institute 'best practice'



What is involved?

A specialist BPIF print factory layout expert will:

- Conduct a physical survey to determine detailed dimensions of all machinery
- Make observations on the current methods of operation.
- Construct a Work Flow Relationship Diagram
- Design alternative layouts for discussion
- Create a large-scale drawing showing the ideal layout suitable for the building.
- Work closely with management and staff

Each programme is designed specifically to meet your company's needs and can include the full range of factory planning and layout advice.

How Long does it take?

The time taken depends on the size and nature of your organisation and is typically between 7 and 14 days.

How to find out more

To arrange to speak to or meet with one of our experts please e-mail gil.reid-robbins@bpif.org.uk or call on 020 7915 8345.

Services Checklist

The BPIF and ViP offer a wide range of customised support services, programmes and courses for printers, designed and delivered by print industry specialists. If you would like to know more about any of these, please tick those you are interested in and fax this to Gil Reid-Robbins, Head of BPIF Business on 020 7405 7784 or call on 020 7915 8345 or email gil.reid-robbins@bpif.org.uk

SUPPORT FROM BPIF BUSINESS

Health, safety and environment

- Health & Safety Healthcheck
- Health & Safety Management Schemes
- Gap Analyses & Improvement Programmes for
 - ISO 14001 (Environment)
 - OHSAS 18001 (Health & Safety)
 - FSC Chain of Custody
- Environmental Healthcheck
- Integrated Management Systems Support
- Risk Assessments
- Noise Surveys
- Occupational Health Management Schemes
- Interim Management
- Business Continuity Planning
- Environmental Briefing for Managers and Supervisors

Technical

- Technology Healthcheck
- Design and Print Unit Reviews for In-plants
- Workflow and Pre-press Reviews
- Digital Equipment Support
- Press and Post-press Investment Support
- Management Information Systems Support
- ISO 12647: Colour Management
- ISO 7799: Security
- Dispute Resolution and Expert Witnesses

Business development

- Standards Gap Analyses & Improvement Programmes for:
 - ISO 9001 (Quality)
 - PAS 75 (Customer Service)
- Cost Rates Reviews
- Financial Management
- Business Planning
- Sales Development
- Market Research and Development
- Marketing Planning and Implementation
- Interim Management and Mentoring
- Factory Layout and Planning
- Purchasing and Supply Chain Management
- Digital Equipment Business Development

BUYING AND SELLING FROM BPIF MCINNES CORPORATE

- Acquisitions and Mergers
- Grooming for Sale
- Business Valuations

LEGAL SERVICES FROM BPIF LEGAL

- Mediation

SHORT COURSES FROM BPIF BUSINESS

Courses can be open or delivered in-house:

For a complete list of all the courses we offer visit:

www.britishprint.com/shortcourses

Health, safety and environment

- Health & Safety for Managers and Supervisors
- Environmental Briefing for Managers
- Manual Handling
- IOSH Managing Safely
- CoSHH Assessment
- Risk Assessment Training
- Occupational Health Awareness

Technical

- Introduction to Print Processes
- Introduction to Print Technology (3 Days)
- Print Production Planning
- Introduction to Print Estimating

Business development

- Getting the Sale
- Advanced Sales Management Skills
- Digital Sales Solutions
- Sales and Marketing
- Customer Service
- The Supervisor Role

HR SUPPORT FROM BPIF

- HR Healthcheck
- HR Policy Documentation
- HR Management Schemes
- Organisational Restructuring
- HR Workshops and Coaching

WORK-BASED TRAINING FROM BPIF TRAINING

- NVQs
- Apprenticeships
- Professional Certificate in Print Management
- Technical Certificate

PROCESS IMPROVEMENT FROM VIP

- Snapshot operations (diagnostic)
- Modular (10-25 staff)
- Kickstart (26-50 staff)
- Masterclass (50+ staff)
- Office and Pre-press Change Cycle
- Team Leader Training with BPIF Training
- Materials Waste Reduction

Your name _____

Job title _____

Company Name _____

Address _____

Telephone _____

E-mail _____